



WORKPLACE COMMITTEE CONSULTATIVE SKILLS

EMD's Focus:

Formulating business strategy & plans

Organisational restructuring

Commercial awareness skills development

Commercialisation

Performance measurement & management

Project Management

Remuneration options

Process re-engineering and continuous improvement processes

Team based work units

Consultative and bargaining processes

360° feedback

Training and learning processes

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WHY CONSULTATIVE SKILLS?

Strong consultative skills help Workplace Committee members to achieve their dual outcome of:

1. Making the organisation a better place to work, and;
2. Making the organisation more productive.

LEARNING OBJECTIVES

- Communicating effectively - with management as well as with employees on the shopfloor
- Understanding the needs of the business
- Understanding the industrial relations system
- Understanding what the Committee can and cannot do
- Improving Committee Meeting skills

OUTCOMES

- Effectively matching the interests of employees with the needs of the business
- Efficient and effective consultative structures
- A Committee Action Plan to assist in achieving objectives

CONTENT

- Expectations of the Committee
- Successful enterprise bargaining
- The legal framework of EBAs
- The consultation process
- Communicating with constituencies
- Dispute resolution
- Conducting an effective meeting duties and responsibilities

ACTION LEARNING

Case studies and exercises focus on analysing the work of the Committee, agreeing on outcomes, practising a step-by-step process to certified agreements, practising a consultative style, running an effective Committee Meeting, and dealing with possible issues.

DURATION

2-day workshop

WHO SHOULD ATTEND?

The program is tailored to Workplace Committee members.

WHAT NEXT?

If you are interested in more information about how EMD's Workplace Committee Consultative Skills program can help improve results for your organisation, please give us a call on +61 2 8399 0011 and ask to speak to one of our consultants.

Alternatively, e-mail us at info@emdgroup.com.au

We can also give you references to other organisations, whose Committee members have been through the program and who are starting to see the benefits of improved consultative skills on their negotiation processes and Committee meetings.